Position: ICCCAD LLAR Programme
Duration: Full time (up to 6 months)
Start date: 1 August 2021
Compensation: USD 800 per month

INTRODUCTION

The Resilience Knowledge Coalition is hosted by the Global Resilience Partnership (GRP) and co-led by the Climate Development Knowledge Network (CDKN) and the International Centre for Climate Change and Development (ICCCAD). Our purpose is: *Getting the best knowledge and practice on resilience used to shape policies, plans and investments to deliver a resilient future.*

ROLES AND RESPONSIBILITIES

GRP is hiring an intern who will work as part of the ICCCAD team. ICCCAD is an international research centre based at Dhaka and its work focuses on research on climate change issues, capacity building and policy advocacy on the same. The intern will be home-based. This internship position will primarily support ICCCAD's 'Locally led Adaptation and Resilience (LLAR)' programme. A significant portion of time will be focused on supporting the Gobeshona Network on Locally led Adaptation and Resilience (GNLLAR) and any other new or existing research project under the programme. The main responsibilities of the intern will be as follows:

- Literature review and quality assure content
- Develop written contents on LLAR for website, flyer, blogs etc.
- Maintain regular communication with the Gobeshona Network members and organise monthly meeting.
- Maintain the social media platform of the network and the google drive
- Logistical support / assisting in organizing webinars, training events, meetings and other events
- Support ongoing research projects as required
- Any other tasks that the team may assign.

ASSESSMENT

The candidate will be assessed on the following:

1. The candidate should have completed a degree in a relevant discipline with 0-2 years of experience and be younger than 35.
2. The candidate should be a national of a country eligible for Official Development Assistance as defined by the OECD-DAC[1].
3. The candidate should have a personal laptop and an internet connection.
4. Interest in and understanding of resilience and international development cooperation.
5. Excellent ability to express themselves in English. Additional languages an asset.

TERMS OF EMPLOYMENT

The period of employment will be for 6 months, with a one-month probation period. This is a full-time position aimed at gaining professional working experience. This opportunity is **not** aimed at or suitable for students seeking to complete a research project as part of their course work. Up to 1 day in a week can be spend on capacity development (training, research, events). No funding will be provided for these capacity building activities.

The proposed compensation is USD 800 per month. Other benefits include access to virtual spaces for collaboration, a certificate of completion as well as networking opportunities and

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[1] https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-ODA-Recipients-for-reporting-2021-flows.pdf

alumni groups. The candidate should have a personal laptop and an internet connection, as this will **not** be provided. The candidate will be paid 50 USD (included in the remuneration) as a compensation for using their own laptop and internet connection.

No travel is foreseen for this activity. Interns may be sponsored to attend events virtually where relevant (e.g., CBA). The only exception is where travel fits within specific responsibilities and additional funding is available to cover travel costs. There will be limited opportunities for continuing internally after the end of the assignment. References can be provided to prospective employers based on conduct. A certification letter will be provided on successful completion of the internship.

GRP strives to be a workplace free from discrimination and with equal opportunities for all.

LEAD CONTACT
For questions please contact Istiakh Ahmed (istiakh.ahmed@icccad.org). The recruiting process will start from 14 June 2021 and close on 27 June 2021. To apply, please upload your C.V. (2 page MAX) and cover letter (1 page MAX) to this google form. We look forward to receiving your application!