

# GLOBAL SOUTH TALENT POOL

## Terms of Reference Resilience Knowledge Coalition

<b>Position</b>	Intern
<b>Duration</b>	Full time - 6 months
<b>Start date</b>	01 May 2023

**Compensation** : USD 800 per month

### INTRODUCTION

[The Resilience Knowledge Coalition](#) is hosted by the Global Resilience Partnership (GRP) and co-led by the [Climate Development Knowledge Network](#) (CDKN) and the [International Centre for Climate Change and Development](#) (ICCCAD). Our purpose is: *Getting the best knowledge and practice on resilience used to shape policies, plans and investments to deliver a resilient future.*

### ROLES AND RESPONSIBILITIES

GRP will contract an intern who will work as part of the GRP Secretariat. The GRP Secretariat is a small, diverse international team that convenes and catalyses actions by the Partners. The interns/ YEs will be home-based. This internship position will support GRP's work areas and report to the initiative/ work area leads at GRP.

The following is a list of responsibilities that the intern will be required to support. This is not an exhaustive list and some tasks may change depending on need:

1. Assist in project management (such as but not limited to, booking of meetings, convening of partners, meeting minutes and summaries, organising of key documentation, etc)
2. Assist in the monitoring of the activities promoted by the knowledge team (tracking of activities and events to year reporting).
3. Entering initiatives of the *Seeds of Resilience for Peace and Stability* into the GRP Solutions Platform database.
4. Writing short features/stories on our project activities for the [GRP website](#).
5. Conducting literature reviews on particular topics

### ASSESSMENT

The candidate will be assessed on the following:

1. The candidate should have completed a degree in a relevant discipline with 0-2 years of experience and be younger than 35.

## GLOBAL SOUTH TALENT POOL

2. The candidate should be a national of a country eligible for Official Development Assistance as defined by the OECD-DAC.<sup>1</sup>
3. Proven ability to comprehend concepts related to resilience and climate adaptation.
4. The candidate should have a personal laptop and an internet connection. The candidate will be paid 50 USD (included in the remuneration) as compensation for using their own laptop and internet connection.
5. Interest in and understanding of resilience and international development cooperation.
6. Excellent ability to express themselves in English. Additional languages are an asset.

### TERMS OF CONTRACT

The period of the contract will be for 6 months, with a one-month probation period. This is a full-time position aimed at gaining professional working experience. This opportunity is not aimed at or suitable for students seeking to complete a research project as part of their coursework. Up to 1 day a week can be spent on capacity development (training, research, events). No funding will be provided for these capacity-building activities.

The proposed compensation is **USD 800 per month**. Other benefits include access to virtual spaces for collaboration, a certificate of completion as well as networking opportunities and alumni groups. The candidate should have a personal laptop and an internet connection, as this will not be provided. The candidate will be paid 50 USD (included in the remuneration) as compensation for using their own laptop and internet connection.

No travel is foreseen for this activity. Interns may be sponsored to attend events virtually where relevant (e.g. Gobeshona, COP28). The only exception is where travel fits within specific responsibilities and additional funding is available to cover travel costs. There will be limited opportunities for continuing internally after the end of the assignment. References can be provided to prospective employers based on conduct. A certification letter will be provided upon successful completion of the internship.

GRP strives to be a workplace free from discrimination and with equal opportunities for all.

### LEAD CONTACT

For questions please contact Cibele Queiroz ([Cibele.Queiroz@su.se](mailto:Cibele.Queiroz@su.se)). The recruiting process will start from **31st March to 16th April 2023**. To apply, please upload your C.V. (2 pages MAX) and cover letter (1-page MAX) to the [Google form](#). We look forward to receiving your application!

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<https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-ODA-Recipients-for-reporting-2021-flows.pdf>